

British Showjumping Judge Role Descriptions

British Showjumping Level 1 Judge

Role Purpose

The Judge will represent British Showjumping at affiliated competitions. The Judge will ensure that competitions run in accordance with the Rules prescribed by British Showjumping and that members comply with the British Showjumping Code of Conduct for the Welfare of the Horse at the show.

The Level 1 Judge will work as part of a team of judges to support the correct running of the competition and application of the rules and regulations. A Level 1 Judge must officiate with at least one other Judge of Level 2 or above. The exception to this is at Club and Just for Schools shows where Level 1 Judges may adjudicate on their own.

Judges must remain impartial and declare any conflicts of interest to the venue and/or the Chair of Judges before accepting an appointment.

Key Requirements:

Before the Show
Identify the course specifications for the class judging
Before the start of each Class
Setup and operate timing equipment Understand the British Showjumping Handbook Check the course is safe, appropriate and built to the specifications of the class Measure correct distances Work with the team of Officials to aid smooth running of classes
During each Class
Setup timing equipment for different classes Operate the timing equipment correctly while judging Run a backup stopwatch correctly Calculate a correct time allowed Produce clear and correct results Call faults as observed Distribute prizemoney as stated in the schedule Use ranking lists effectively Explain when to operate the bell Explain Rules as set out in the British Showjumping Handbook Announce relevant scores and information Undertake Judging tasks as allocated by the Chair of Judges/ Lead Official Work as part of a team to manage major incidents

Person Specification

Criteria	Essential	Desirable
Experience and Knowledge	<p>To have knowledge relative to the level in the following areas</p> <ul style="list-style-type: none"> ○ British Showjumping Rules and Regulations ○ Horsemanship and Horse management 	A former competitor, rider or an official within another equestrian discipline

	<ul style="list-style-type: none"> ○ Principles of course design ○ Saddlery and other equipment, and their correct use ○ Equine and equestrian terminology ○ The process to manage a major incident 	
Skills and abilities	<p>Good communication and interpersonal skills with the ability to develop good working relationships with people at all levels.</p> <p>Basic numeracy to calculate jumping and time faults</p> <p>Ability to assess situations and make appropriate observations/suggestions.</p> <p>Confident to participate in discussions with fellow judges and Chair of Judges/Lead Official.</p> <p>Ability to work flexibly, as part of a team</p> <p>Ability to undertake duties in a professional manner.</p> <p>Ability to follow written procedures accurately.</p> <p>Good attention to detail.</p> <p>Ability to manage relationships with tact and diplomacy.</p>	
Other	<p>Enthusiastic with a keen interest for the sport.</p> <p>Demonstrates high moral and ethical values.</p> <p>Be committed to British Showjumping's aims and ambitions.</p> <p>Willingness to undertake duties within operating hours of shows and including evenings, weekends and public holidays.</p> <p>Willingness to undertake training, development and assessments, as required.</p> <p>To be physically able to carry out the tasks of a British Showjumping Judge</p>	

	Access to a laptop with appropriate software and basic IT skills including the use of email.	
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British Showjumping Level 2 Judge

Role Purpose (in addition to Level 1)

The Level 2 Judge may act as the Lead Official or Chair of Judges and in this capacity must be confident to manage a team and take responsibility for decisions.

When in the role of Lead Official or Chair of Judges at a show, it is the Level 2 Judge's responsibility to check, or ensure that the results are checked, after each class.

When judging a class which requires a Level 3 Judge, the Level 2 Judge can judge the water jump and operate the timing equipment.

Key Requirements:

Before the start of each Class
<ul style="list-style-type: none"> Check the time allowed is correct Understand the British Showjumping Handbook Know the course specifications for the class judging Check the course is safe, appropriate and built to the specifications of the class Measure distances accurately
During each Class
<ul style="list-style-type: none"> Setup and operate timing equipment for different classes Run a backup stopwatch correctly Produce clear and correct results Log faults accurately Distribute prizemoney Use crib sheets and ranking lists correctly Know when to operate the bell Use the British Showjumping Judges App to judge a class Interpret and Explain Rules Recognise permitted items of tack and equipment Use the PA system correctly to announce relevant scores and information Work with the wider show team to aid smooth running of classes Manage major incidents Support and encourage other Officials, including New and Trainee Officials Dealing with inappropriate behavior and protests
After the Show
<ul style="list-style-type: none"> Check results are correct before submission Ensure that any safeguarding or equine welfare concerns are reported to the British Showjumping Complete show reports, accident reports and any other reports relating to the show

Person Specification (in addition to Level 1)

Criteria	Essential	Desirable
Experience	Experience of handling challenging situations.	<ul style="list-style-type: none"> Experience of upholding rules and carrying out disciplinary proceedings. Experience in mediation and negotiating successful outcomes.

<p>Skills and abilities</p>	<p>Strong communication and interpersonal skills and the ability to develop good working relationships with people at all levels.</p> <p>Ability to work flexibly, on own initiative and as part of a team</p> <p>Ability to assess situations and take prompt and appropriate decisions</p> <p>Ability to follow written procedures accurately.</p> <p>Strong attention to detail</p>	
<p>Other</p>		<p>Experience of working in a similar capacity in sport.</p> <p>Currently active as an Official or participant in Equestrian sport.</p>

British Showjumping Level 3 Judge (including Chair of Judges and Lead Officials)

Role Purpose:

The Level 3 Judge is the highest Level of National Judge and will lead a team of judges to ensure the correct running of the competition. The Level 3 Judge will be confident to undertake the Chair of Judges and/or Lead Official roles at major shows. They will work closely with the Show Organiser and take complete charge of major classes.

The Judge will be confident interpreting the British Showjumping Rules and Regulations accordingly and make fair, logical decisions, including application to incidents not covered in the Handbook. It is the Level 3 Judge's responsibility to ensure that the results of the class are checked and submitted to the British Showjumping Office within 72 hours of the show.

Key Requirements (in addition to Level 2):

Before the Show
Communicate with stakeholders in advance of the show Communicate with the Organiser ahead of the show to ensure appropriate emergency arrangements are in place and the schedule is correct
Before the start of the first class
Know the course specifications for the class judging Delegate tasks to appropriate members of the judging team
During the Show
Record competition results accurately Interpret and Explain Rules Lead the show team to aid smooth running of classes during the event Take a leading role in managing major incidents Support and develop other Officials, including New and Trainee Officials Dealing with inappropriate behavior and protests To be present for the duration of the British Showjumping competitions To address any issues arising on the day of the show

Person Specification (in addition to Level 2):

Criteria	Essential	Desirable
Experience	A highly experienced judge with a broad depth of knowledge gained at a variety of shows A judge who has operated as a Lead Official or Chair of Judges at Category 1, 2 and 3 shows, in different geographical locations including shows which include paying members of public.	

	<p>Experience of upholding rules and carrying out disciplinary proceedings.</p> <p>To have good knowledge in the following areas</p> <ul style="list-style-type: none"> ○ Event organisation ○ Team management ○ Conflict management ○ Time management ○ Media skills ○ Legal matters 	
<p>Skills and abilities</p>	<p>Excellent communication and interpersonal skills and the ability to develop good working relationships with people at all levels.</p> <p>Ability to work flexibly, on own initiative and as part of a team, including effective delegation.</p> <p>Ability to handle high pressure situations</p> <p>Ability to assess situations and take prompt and appropriate decisions</p> <p>Ability to undertake duties in a professional manner.</p> <p>Meticulous attention to detail</p>	